

KCC Executive Meeting Agenda

Date: February 12, 2025

1. Attendance: Andrew Staneland, Gunter Meyer, Art Hornibrook, Annabelle Murray, Mike van Warmerdam , Penny Brown

2. Adoption of Minutes – Adopted by Art, seconded by Gunter

3. Follow-Up Items

- **Banking Update** – bank account is sorted out. We have debit cards, we can use etransfers etc. Cheques to be mailed out in a few days. CCN sends our money to PaySafe.com/NetBanx– we need to submit cheque to them so Paysafe can get correct new banking info – we will do ASAP.
- Mike to write a cheque for \$7K to put in BMO acct. Mike to get Heather and Trish to sign the cheque.

- **Toronto Bike Show** – KCC Booth

- Volunteers – we have some, need more

- Booth – yes – city and Place Called Home will have brochures. Andrew donating a table and KCC flag.

- Brochure & Display required

- Art, Andrew, and Gunter to work on booth display.

- **OCA Insurance update**

- Sanctioned social events are covered.

- Riding to and from start of ride is covered.

- Sanctioned rides (on the website) covered ie Lindsay Wednesday rides with a leader)

- Anywhere in Canada covered.

- If the club supplies and serves the liquor costs \$200 to be covered – but if a third party is serving the liquor.

- Riders leaving ride early are not covered.

- Need to abide by club's policies to be covered (we need to review at Spring roll-out)

- Injury Report – needs to be filled out even if it does not seem serious for possible later consequences. Claims include 52 weeks following the accident.

- Bicycle insurance program is being introduced by early March – covers damage, theft

- Make sure Executive is covered by DNO insurance.

4. Financial Report – Mike

- **January review of cash flow** (see handout)

- Under \$900 added – 19 people joined

- No disbursements other than bank fees

- No outstanding bills, marketing costs coming up

- \$2500 set in reserve – in the cash flow but not in the profit/loss

- Review of OC requirements for SAFE SPORT & SCREENING policies

- Mike contacted OC – do not apply to us as we don't have minors, but does apply to people with access to finances. Safe Sport already on the website.
- Art to put Screening Policy on website

5. Members Report – Trish/Penny

- 20 members signed up, including 1 new member
- Andrew's email address needs to be updated on CCN. Penny to update on the MailChimp. Art to update on CCN.

6. Ride Report – Andrew

- Limited attendance on Zwift. Tuesday Zwift ride to be cancelled.

7. Social Events

- Spring roll out meeting - proposed agenda (see handout)
- Needs to be put on the Website under News. Andrew is doing the write-up/agenda and will send a draft to the Executive to comment on.
- Baddow Centre is booked. Potluck.

8. Away Trips

- **Woodstock Spring trip** – hotels are sorted out according to Art. Keith and Christi to transport luggage. 80km each day. Spring Trip be added to the website.
- **Fall Trip – Orillia to Coldwater to Midland** short - route 55km return. Long route 114km/day

9. Communication Report – Trish

- Andrew to talk to Trish re Communication role and requirements
- Ways to market the Club – bike show, local newspapers, Town Crier. Annabelle to add to various calendars in the Kawartha Lakes. Andrew to prepare copy and then it can be used for marketing.

10. New Business

11. Next Meeting – Wednesday, March 5, 2025, 4pm