

KCC Executive Meeting Minutes

October 4, 2022 – 6PM – Google Meet

Meeting Chair:	Kate N.	President
Minute Taker:	Kate N.	President
Attendees:	Kate N.	President
	Anna M.	Treasurer
	Penny B.	Membership Coordinator
	Andrew S.	Events Coordinator / Ride Coordinator
	Art H.	Events Coordinator / Ride Coordinator
	Mike G.	Safety Coordinator / Ride Coordinator
	Keith N.	Ride Coordinator
Regrets:	Deborah P.	Secretary

Agenda Items:

Call To Order

Kate N.

- Confirmation of Quorum
- Review & Acceptance of July 2022 Executive Meeting Minutes and September with no quorum Moved by Art H. Seconded by Anna M.
- Review of Agenda & Call for New Business – Motion to approve agenda – Anna M. Seconded Art. H.

Administration

Kate N./Mike G.

- Executive Positions & Recruiting – 2023
 - Andrew S. has resigned from executive but will continue to provide backup as a ride leader for Monday and Thursday without executive involvement. Andrew will transfer club Strava to 2023 president.
 - Mike G. has resigned from the executive unless OCA membership is reinstated. He will continue to lead rides.
 - Penny B. Has resigned from the executive, however she will continue to provide backup ride leadership.

- Art H. and Anna M. are unsure and will advise by October 11, 2022.
- Kate is willing to continue on the executive as necessary for the club to continue.
- Keith is willing to continue on the executive.
- Kate will reach out to Deborah P. for her position prior to October 11, 2022.
- Insurance Discussion – 2023
 - Continue with Cooperators approx. - \$112
 - Secure coverage through broker – Trinity approx. \$2M CGL (the limits you currently have): \$2,500 Participant Accident: \$750 + D&O costs + \$100 admin
 - Please note there is a \$100 admin fee charged by Trinity as well.
 - Place coverage with OCA \$275 (possible \$50 rebate) + \$48-50 / rider + D&O \$300
 - Recommendation of the 2022 Executive is that we would return to the OCA in 2023.
- Check-in on Constitution & Role Descriptions for 2023 to go to Art & Mike for review by end of week.

Financial

Anna M.

- Treasurer's Report – Motion to accept – Penny – Second Mike

Membership

Penny B.

- 2022 Registration Status – 80 Members for 2022 with ride attendance reducing through September

Events

Penny B. & Art H.

- Fall Trip Update – email to be sent to Elmhirst
- Compensation for trip organizers – 2 x \$250 cheques to be issued – one to Keith Norris and one to Penny Brown as a thank you from the club
- AGM planning, location, timing etc
 - Virtual
 - Target Date – November 9, 2022 – 7pm
- 2023 Away Trip Planning
 - Mike & Deb – Fall Trip
 - Place a call for Spring Trip Planning

Marketing & Communications

Kate N./Art H.

- Recent Communications – None

- Membership survey – ready for feedback and approval – to be sent out on October 12, 2022 pending feedback from exec.

New Business (if any)

Round Table

Next Meeting Date: October 26, 2022 @ 6 – 8 pm to prepare for the AGM.

Adjourn

Kate N.