

Executive Meeting 2023/01

01 FEBRUARY 2023 / 6:00 PM / Google Meet

ATTENDEES

Mike G - President

Anna M - Treasurer

Kate N - Secretary

MINUTES

ADMINISTRATION

- Executive Update
 - Officer volunteer offers received from Andrew S, Penny B and Deb C
 - Motion by Kate:
 - To accept Andrew S as Ride Coordinator, Deb C as Communications Coordinator and Penny B as Membership Coordinator for the 2023 KCC Executive and register them as Officers with KCC
 - Motion carried
- Other Volunteers
 - Andrew S has offered to host the Monday Trail & Gravel rides
 - Art H has offered to host the Thursday Morning rides
 - Mike G has offered to continue as a ride leader
 - Keith N has offered to continue as a ride leader
 - Annabelle M has offered to volunteer on the Communications committee, assisting with social media, and all posts will be approved by Deb C in advance
- Insurance
 - Mike is able to confirm that our OCA membership has been approved and the coverage is active

- Motion by Kate:
 - To contact Co-Operators Insurance and cancel our existing coverage with them effective immediately
 - Motion carried
- KCC Cycling Kit
 - Executive agrees that we will conduct a KCC Kit order for 2023
 - Kate to coordinate the KCC Kit project
 - Executive will decide on markup rate upon reviewing 2023 costs
 - Kate to reach out to Biemme prior to the next meeting to initiate the process

MEMBERSHIP

- OCA registration is ready to go
- Kate to update the registration link on the website, create and send the registration announcement via Mailchimp with social media push

ACTION ITEMS

- 1. Mike to notify volunteers of their appointment as Officers**
- 2. Anna to complete the Notice of Change of Directors and Officers to add Andrew S, Penny B and Deb C as Officers**
- 3. Anna to prepare a financial update for next meeting**
- 4. Kate to add Andrew S, Penny B and Deb C to meeting invites**
- 5. Kate to begin the cancellation process for Co-operators insurance**
- 6. Kate to reach out to Biemme to begin the kit quote process**
- 7. Kate to complete registration update on website and send out Mailchimp**

NEXT MEETING & AGENDA

NEXT MEETING FEBRUARY 7, 6PM VIA GOOGLE MEET

AGENDA ITEMS DUE BY FEBRUARY 6, 6PM VIA EMAIL TO KCCEXEC@GMAIL.COM