

# KCC Executive Meeting April Minutes

APRIL 6, 2022 – 7PM – Google Meet

Meeting Chair: Kate N.  
Minute Taker: Deborah P.

Attendees:	Kate N.	President
	Deb S.	Vice President
	Anna M.	Treasurer
	Penny B.	Membership Coordinator
	Andrew S.	Events Coordinator / Ride Coordinator
	Art H.	Events Coordinator / Ride Coordinator
	Mike G.	Safety Coordinator / Ride Coordinator
	Keith N.	Ride Coordinator

Regrets: Deb S.

## Agenda Items:

Call To Order Kate N.

- Confirmation of Quorum, Yes
- Motion to approve February and March 2022 Executive Meeting Minutes by Art H. Seconded by Penny B. Motion carried.
- Motion to accept Agenda by Mike G. Seconded by Anna M. Motion carried.
- No New Business

Administration Kate N.

- Resignation of Jim W. as Ride Coordinator for A Level & KCC Executive Member Kate N. thanked Jim for his years of service.
- Motion to approve COVID 19 Policy& Contact Tracing Review by Mike G. Seconded by Penny B. Carried. Art H. suggested that this Policy be sent out to membership via Mail Chimp.
- KCC Kit Status Update: An available for purchase email has been sent out to membership. Some orders have been made. Kit will be available for try-on at Roll Out and at Mike G's in Cambray for 7 days after the Roll Out. May 1 is the closing date for ordering.

Financial Anna M.

- Treasurer's Report: Income from 10 memberships in February and 8 in March. Bank balance as of March 18, \$7,468.41 Motion to receive Treasurer's report by Penny B. Seconded by Mike G. Motion carried.
- Anna M. has been set up for online banking and We Transfer
- Invoice for Three Loud Crows: Will be paid by cheque. Anna M. will make out cheque and get it to Art H. for co-signing, and then it will be mailed.

## Membership

Penny B.

- 2022 Membership Registration State: Currently 52 members including 10 new. Several not yet signed up for STRAVA
- Penny B. will send a reminder email out to members for the Roll Out including a link to sign up for STRAVA. Possibly follow up with welcome phone calls to new members.
- Away Trips Registration status: June Trip has 12 registered. September trip has 9 registered. Mike. G. has 5 different routes planned for the Fall Elmhirst trip ranging from 40-102 kms.

## Rides

Round Table

- Finalize May / June Program
  - Ride Descriptions: change B+ and A level rides to increase length with lower intensity for skill and training purposes in first part of the season; no change to B and C level rides  
Recommendation to change routes that cross Hwy #35 to Peniel Rd. for safety reasons
  - Ride Schedule: change Sunday rides to Saturday mornings @ 9:30 a.m.
  - Roll Out Ride date change to April 30 from Armouries; rain date May 7
  - Finalize Ride Leaders:  
Andrew S. Monday trail and gravel; Keith N. Wed. evening and Sat. B rides; Art H. Thursday B&C; Kate N. Saturday C ride; Penny B. leader in training
  - Confirm Adventure Ride dates for May & June: Schedule complete. Change to move September date to one week earlier.

## Events

Art H. & Andrew S.

- Rollout Plan complete. Response to invite 33 Yes, 6 Maybe. Tracking of numbers for estimate of coffee and snacks required.
- Presentation – Kate will send out draft to Exec. for review and feed back by April 10; final copy ready by April 15th
- Door Prizes: good response from sponsors for numerous draws through the event. Draw tickets yet to be acquired.

## Marketing & Communications

Kate N.

- Recent Communications: Save the Date for Roll Out sent out; Communications updates for new members on-going; Event announcements going to BOUNCE Radio, KL Community Events page and Social Media; Eblast to nearby cycling clubs; Deb S. is sending Roll Out invite through Kawartha Classic network
- Website Updates: Away trips updated on blog portion of the website; Ride Descriptions and Calendar will be posted by Kate N.
- Requests from other clubs to promote their events will go through our social media, not mail chimp

## Kawartha Lakes Classic

Deb S.

APCH has hired an event coordinator to work with KCC team; routes are semi-finalized; meeting and ride start location is I.E. Weldon Secondary School; event is not going through OCA this year.

New Business none

Round Table

Adjourn

Motion to adjourn by Mike G.

Next meeting Tuesday May 3 ....time to be determined

## Illness & Exposure

If you have tested positive for COVID-19, are feeling unwell, or have a known exposure to COVID-19, please stay home for at least five days if you are fully vaccinated, or for at least 10 days if you are immunocompromised or not fully vaccinated.

If you have symptoms of COVID-19, assume that you may have the virus and may be contagious, and act in a way that protects our community. Further guidance on what to do if you feel unwell or have a potential exposure to COVID-19 can be found at: <https://www.ontario.ca/page/covid-19-stop-spread>

## Vaccination

COVID-19 vaccines are free, safe, effective and the best way to help protect yourself, your loved ones, and your community from the spread of COVID-19, and from hospitalization should you become infected. Kawartha Cycling Club strongly recommends that members follow the available guidance from the Province of Ontario, Haliburton Kawartha Pine Ridge District Health Unit and their healthcare team regarding vaccination and boosters for their situation.

Kawartha Cycling Club will request proof of vaccination only when required to do so by a venue or government mandate. Should the need for proof of vaccination arise, we will communicate this to you in advance of the event and validate status via the Verify Ontario App. Kawartha Cycling Club will not retain records regarding your vaccination status at any time.

## Indoor Event Guidelines

Kawartha Cycling Club requires all members attending indoor events to wear an appropriately fitted mask at all times, unless eating or drinking while seated.

Kawartha Cycling Club will conduct active screening for all indoor events and maintain a record of those in attendance for 30 days for the purposes of contact tracing.

## Rides & Outdoor Event Guidelines

Although mask requirements are being lifted in many situations in Ontario, Kawartha Cycling Club supports all members who continue to mask and encourages members to mask when physical distancing is not possible.

For outdoor events and rides hosted by Kawartha Cycling club, mask wearing is not required, however, all members are required to carry an appropriately fitted mask with them at all times when riding and be prepared to wear it as requested or required.

Mask requirements may apply:

- When public health or government mandates require masks
- By businesses and accommodations along our routes or on away trips
- In emergency or other situations where physical distancing is not possible
- Active Screening and Contact Tracing

## Confirmed Exposure or Positive COVID-19 Test

Should you become aware of an exposure or you have tested positive for COVID-19 within 7 days of attending a Kawartha Cycling Club event, trip or ride, please notify the KCC Executive immediately at [kccexec@gmail.com](mailto:kccexec@gmail.com) so that we can notify those you may have come in contact with. We will not

identify the person with the exposure or confirmed case of COVID-19, only that there may have been an exposure.

#### Other Health Guidelines

Please continue to practice good hand washing, sanitizer use and respiratory etiquette such as sneezing into your elbow rather than your hand and refraining from spitting / blowing your nose while riding.

APPENDIX A: PROPOSED COVID-19 POLICY EFFECTIVE APRIL 15, 2022

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