

# MINUTES FOR THE EXECUTIVE MEETING

## OF THE KAWARTHA CYCLING CLUB

Pat and Andrew's Home

**9:00 AM Thursday, January 23, 2020**

### **Present:**

Director, President and Ride Coordinator – Art Hornibrook

Director, V.P. Kawartha Lakes Classic – Deb Smith

Director and Treasurer – Bill Morris

Secretary – Rob Ferguson

Membership and Communications Coordinator – Penny Brown

Safety and training coordinators – Gunter Meyer

Webmaster – Clint Fraser

Additional Ride Coordinators: Keith Norris, Jim Wemyss

### **Regrets:** Mike Gorman

1. Call to Order - Art
  - a. Confirmation of Quorum confirmed
  - b. Agenda Review - Motion to Approve made by Jim Wemyss, seconded by: Bill Morris, approved by: All
  - c. Declaration of Conflict of Interest: none
2. Minutes of Oct 8, 2019 Executive Meeting – Rob
  - a. Motion to approve made by: Penny Brown, seconded by Clint Fraser, approved by: All
  - b. Follow-up items: On minutes below
3. Minutes of the November 15th AGM – Rob
  - a. Motion to Approve made by Gunter Meyer, seconded by Jim Wemyss, approved by: All
  - b. Follow-up items:
    - i. Welcomed extended to new board members
    - ii. Club fees set \$40 for all members over 19 years of age
    - iii. Club fees set at \$10 for members 19 years of age and under
    - iv. Members may consider paying individually for OCA membership on the OCA website to support their active programs and industry support and participate in OCA sponsored rides
4. Membership Survey Review and recommendation – Andrew Staneland
  - a. Motion to receive recommendations made by: Deb Smith, seconded by Gunter Meyer, approved by: All
  - b. Action plan: To strengthen group collaboration / club membership
    - i. Evening kick off social and presentations will be held at Cambray Community Hall (booking still to be confirmed) for April 15<sup>th</sup>.

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1. \$250 allocated to cover expenses
2. Advertising to encourage attendance of new members will be considered by Clint as well as general Club advertising
- c. Email notices of weekly rides will include a "will join the ride" button confirming attendance intentions for specific rides
- d. Faster Thursday riders to be encouraged to circulate back to slower riders when meeting and waiting at 5 km (distance will increase during season) spaced intervals for rest stops
- e. Faster ride group encouraged to circulate back to socially engage with slower ride group at the end of a day's ride
5. Financial Update – Bill
  - a. Motion to approve Financial Update made by: Bill Morris, seconded by Jim Wemyss, approved by: All
  - b. Revenue surplus needs to be used this year
    - i. \$4100 line item is an administration fee paid to Kawartha Cycling club for administering the 2019 Accessible Recreation Program (ARP)
  - c. Mail Chimp upgrade costs to be covered by the KCC
    - i. Motion: That the KCC take cover the monthly fee for Mail Chimp professional services retroactive to April 2019 at \$15/month
      1. Motion to approve made by: Deb Smith, seconded by Gunter Meyer, approved by: All
  - d. CAN BIKE instructor membership costs to be covered by the Club.
    - i. Motion by Jim, seconded by Clint – all in favour
6. Accessible Recreation Project (Trillium Grant) discussion – Art
  - a. It is noted that initial public participation in this program was low
  - b. Structural components to run this program in succeeding years were some of the 2019 start-up costs
  - c. It is hoped that in 2020 and succeeding years participation will increase and benefit from these initial start-up costs i.e. Website
  - d. Instead of one day introductory bike riding session, a scaffolded 3-4 session riding program will be considered modeled on Can Bike programs
7. Kawartha Lakes Classic Update – Deb Smith
  - a. 2020 Kawartha Classic scheduled for Saturday, August 29, 2020
  - b. Rest stop co-ordinator position still to be filled
8. 2020 Initiatives (will be enhanced by survey review)
  - a. New member initiatives

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- i. Buddy provided
- ii. Initial training ride (for new and existing members) – Gunter to organise for May 2 with May 9 rain day
- b. Safety measures for 2020
  - i. Initial training ride at the beginning of riding season (note above)
  - ii. Mini lessons (safety topics) at the beginning of each ride
    - 1. Important that all members demonstrate and model proper riding behaviour
  - iii. Consideration of E bike policies used in other clubs will continue to be reviewed
- c. Maintenance and bicycle care sessions (Mike)
  - i. Interested members will book session with Mike via email notice of session times
- d. Risks management policy and group riding guidelines update (Ride coordinators)
  - i. Will be reviewed and modified by Deb, Jim and Art
- e. Ride offerings
  - i. Wednesday evenings and Sunday rides will be scheduled out of three (if agreed by Deb, Jim and Keith) possible locations: Cambray Community Hall, Lindsay Victoria Park, Wheldon Highschool
    - 1. Deb to review rides on website to suggest any changes
  - ii. Monday trail/gravel
    - 1. Effort will be made to have less repetition of same routes. Keith to review.
  - iii. Tuesday TT
    - 1. To be staggered at 2 per month (or as on the website) over riding season
  - iv. Thursday – Cannington start point to be changed
  - v. Other rides? (100km on a Saturday? Ride with Haliburton? New member ride?, Slower shorter ride?)
    - 1. Tabled for future executive meetings although Haliburton will be approached.
  - vi. CAN BIKE course incorporated rides?

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1. May not be needed with training ride and weekly safe riding topics
2. Will review in future executive meetings
- vii. Away trips (Deborah and Keith)
  1. Kingston: Spring trip - Organized by Keith
    - a. Proposed date June 16-18
    - b. Use of Queens University residence for base
    - c. Meals at local restaurants
    - d. Lounge and social meeting place at residence
  2. Manitoulin Island, Ontario – Organized by Deb Pearson, Dan Planke
    - a. Monday to Friday, September 7-11
    - b. Using a third party very experienced organizer
    - c. 13 members committed to going so far
  3. Art to send out an e-mail to confirm numbers
9. Kick off potluck (Gunter)
  - a. Cambray location
    - i. Booking to be confirmed for April 15 at Cambray Community Hall
    - ii. \$250 allocated to cover costs
  - b. Topics to cover
    - i. Safety, updated risk management and ride guidelines
    - ii. Website update
    - iii. Additional items to be added in the next meeting.
10. Next Meeting Confirmation – All
  - a. Thursday, April 2, 2020, 9 am, Deb Smith's. 15Roosevelt Street, Lindsay  
On
11. Motion to adjourn Rob Ferguson