

# MINUTES FOR THE EXECUTIVE MEETING OF THE KAWARTHA CYCLING CLUB

**Date:** Tuesday, November 21, 2017

**Location:** Art and Lola's home, 83 Rodeo Drive, Cameron, ON

**Called to Order at:** 9:12 am

## **In Attendance:**

Art Hornibrook, Pat Staneland, Rob Ferguson, Bill Morris, Deb Smith, Deb Craven, Andrew Staneland and guests Mike Burd and Clint Fraser.

## **Regrets:**

Gunter Meyer, Mike Gorman, Rick Lund-Pedersen, Craig Wilson,

## **Items Discussed:**

- 1) Agenda Review
  - a) Agenda, as modified, was moved to be accepted by Rob, seconded by Deb, carried: All.
  - b) Welcome to guest KCC members, Mike Burd and Clint Fraser
  
- 2) *Minutes of Oct 27 AGM Meeting*
  - a) Motion to receive minutes by Deb Smith, seconded by Deb Craven, carried: all
  - b) Follow-up Items Review
    - i) 69 people at banquet
  
- 3) *Financial Update*
  - a) Review 2017-18 Budget review and expenses to date
    - i) 2 bank transactions, one for \$1500 for youth development deposited, one cheque issued to Robert Ferguson for \$307 for Can Bike "Snake" building materials
    - ii) Budget stays the same as presented at the AGM
    - iii) 4 directors to be authorized for signing cheques: Art Hornibrook, Pat Staneland, Craig Wilson and Deb Smith (minimum of 2 directors necessary for signing cheques).
    - iv) Craig to be requested to initiate Pat's signing authority
    - v) Andrew Staneland will no longer have signing authority
    - vi) Motion to accept financial update made by Bill Morris, and seconded by Pat Staneland, carried:all
  
- 4) *Review of KCC Executive Positions and responsibilities (attached) - Art*
  - a) Confirmed Slate of Executive
  - b) Minor tweaking completed of individual Responsibilities
    - i) Under President
      - (1) Organizes winter get-together eliminated (this is an "Art" thing)
    - ii) Under Community Advocacy Coordinator – Bill Morris
      - (1) Andrew Staneland will represent KCC at Somerville Forest committee meetings regarding the Victoria Rail Trail,
      - (2) Andrew will maintain link with Kawartha Lakes Sports and Recreation Council (KLSRC) as member of Communications sub committee
      - (3) Rob Ferguson will maintain link with Kawartha Lakes Sports and Recreation Council (KLSRC) as member of Access sub committee

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- (4) Rob Ferguson will request Bill Morris be added to KLSRC email list
- (5) Art Hornibrook and Deb Smith will continue on the Pathways to Health Committee

### iii) Under Event Coordinators

- (1) Pat Staneland will also be designated resource coordinator for away rides
- (2) Deb Craven will also be designated coordinator for Sunday afternoon rides

### iv) Under Past President – Andrew Staneland

- (1) Andrew Staneland will input data into Google Calendar, a prerequisite to producing spreadsheet used for determining ride leaders for each ride

### v) Motion to accept as amended: Deb Smith, seconded by Pat, carried:all

## 5) Short term actions and responsibilities

### a) Review and modify suggested items and assign responsibility

- i) Gunter's suggestion of beginning Sunday afternoon casual rides from different locations supported by all directors provided some mixed rides from Lindsay remain.
- ii) Ride coordinators will determine ride locations by early December of this year, Andrew needs to input this information into Google Calendar in order to generate the spreadsheet used to notify OCA and determine weekly ride leaders.
- iii) Meeting regarding Thursday casual ride schedule to be developed at Art's Thursday, Dec. 7, 1pm
- iv) Each ride to have a map (preferably on Strava)
- v) Art to develop questionnaire using Survey Monkey regarding our current ride decisions and their thoughts or suggestions on improvements. The survey will also ask what type of club do we want to be - mainly social or one with a stronger competitive focus
- vi) One Mail Chimp software email for all rides on same day
- vii) Mike Gornan has already prepared Time Trials schedule and will forward to Andrew
- viii) Bike tune up at Pat and Andrew's confirmed for April 3, 2018
- ix) Art will submit current KCC constitution to OCA
- x) Art will request from OCA updated Try-out application form
- xi) Pat will develop a guide for Ride leaders for Executive review prior to the April 3 event at Pat and Andrew's.
- xii) Gunter will be requested to organize a review of responsibilities meeting for Ride Leaders in early May, 2018
- xiii) January potluck at Art and Lola's for January 18, starting at 10 am
- xiv) Can Bike 4 course will be offered to KCC members one weekend in June 2018

## 6) Kit update and discussion – Deb C

- i) Kit design will continue within a subcommittee through 2018, the end goal being possibly 3 selected designs from a number of choices put forward during the subcommittee process, final 3 designs will be presented for vote by club members on final design
- ii) Aim to present final designs at the next AGM

## 7) Spring Trip – Bill Morris

- i) Prince Edward County, Ontario, June 12<sup>th</sup> – 14<sup>th</sup>
  - (1) Bill Morris will be coordinator for Spring away trip
    - (a) Main residency will be Jackson Falls, Milford with outlying B&Bs available also
    - (b) Prices at Jackson Falls: \$284+tax – double occupancy, \$384 single occupancy. 40% deposit
    - (c) Let Bill know when reservation completed
- ii) Fall Trip – time placement Sept 11<sup>th</sup>-13<sup>th</sup>
  - (1) Mike Gorman possibly coordinating trip to Golden Lake area, east side Algonquin Park, near Whitney, Hwy. 60 – to be confirmed

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(2) Backup alternative: Ottawa trip could be coordinated by Andrew and Pat

### 8) Community Advocacy

(1) Congratulations to Pat Staneland for receiving one of 3 coveted volunteer awards from KLSRC

### 9) Kawartha Lakes Classic Discussion – Deb Smith

i) Looking for site supervisor, role primarily revolves around directing parking and car parking locations and volunteers.

### 10) Can Bike

a) There will be a Can Bike 3 course at Scott Young Public School in June, 2018

b) CAN BIKE Rodeo interest – we have a lead on another interested school, probably at Lester Frost Public school, contact Shawn Jamieson, specialist school physical education teacher. Art to follow up.

c) Andrew will organize a subcommittee with the intentions of finding a solution to inadequate maintenance of bicycles. This might include a delegation to approach the Trillium Lakelands school board director, Larry Hope regarding the provision of a class set of bicycles, trailer, and maintenance contract

### 11) Next Agenda Items:

a) Review of requirements for OCA membership

b) Andrew will provide OCA guidelines for bronze, silver and gold standard levels

### 12) Next Meeting Confirmation

a) Pat and Andrew Staneland's, March 27, 10 am, to be followed by potluck lunch and afternoon outdoor activity

13) Motion to adjourn made by Art, seconded by Pat.