

Minutes of the Kawartha Cycling Executive Meeting
May 16th. 2016 at Spokes for Folks

In Attendance: Mike Gorman, Art Hornibrook, Pat Staneland, Deb Smith, Andrew Staneland, Craig Wilson, Rob Ferguson, Deb Craven

Regrets: Jim Wemyss

1. **Agenda Review:**
 - a) Art requested to add discussion of KCC business cards.
 - b) Deb S invited George Skerratt to speak to the executive regarding Habit for Humanity.
 - c) Pat requested to address the use of Emergency Contact Cards.
 - d) The agenda was moved to be accepted as revised by Art. Motion second by Deb Craven. Carried.

2. **Habit for Humanity:** George Skerratt presented to the executive a fundraiser for Habit for Humanity to take place on September 17th, 2016. The event is based on the Amazing Race. The role of KCC is to be a challenge site for team participants to complete a pre-set task. A challenge site is acquired if an organization submits \$200, \$300 or \$500 to the cause (sponsorship). It would give the community awareness of KCC. The other role of the club are if members put together a team to participate in the race. This would be a team of four with a minimum \$250 in pledges. (Complete information form available).

3. **Minutes of April Exec Meeting:** Craig motioned to accept the minutes. Seconded by Mike. Follow up items from the April meeting to be discussed in this meeting.

4. **Executive Issues:**
 - a) Gunter Meyer has decided to step down the executive for personal reasons. He has plans are to return to the executive in the future.
 - b) Brian McFadzen was given kudos for his work on the club e-news and will continue in that role.
 - c) Art discussed the need for the club to have club generic business cards. The club's logo, website address will appear on the card. Art will look into ordering the cards through Vista Print.
 - d) Pat presented the Emergency Contact Card which is an ID that can be carried by members on a ride. Pat will get the information of how to order a card to Brian for distribution to the membership.

5. **Financial Update:** Please refer to the comprehensive financial handout as prepared by Craig for specifics (dated May 16, 2016). Deb Smith moved to except the financial update and seconded by Mike.
 - a) Craig made a correction from April's financial statement. Due to a combined payout from CCN some kit sales were included in membership fees. This was noted in the March income. Craig was able to separate the funds accordingly and is now properly reflected in this month's financial statement with not changes in the total amount.
 - b) There was a large income in April of \$1500 for Cycling Training funds from the MTO. This money appears on the books will in turn be put towards OPP kids bike training in the schools as well as Share the Road pamphlets, magnets and radio advertising.
 - c) As of the date of this meeting, there were 83 members registered

6. Kit Sales:

- a) Since our last meeting there have been no sales from last year's kit.
- b) The CCN kit shop has been open with only purchase request. Art suggested to keep the shop open until May 24 and if no activity by that time, it will be closed down.
- c) At each ride it will be announced to the members of kit purchases available online through CCN.

7. Ride Summary to Date:

- a) Andrew has requested to track the number of riders for each ride. To date 115 riders have been out on club rides. This will enable us to assess each ride at the end of the season based on attendance.
- b) Mail chimp ride communication has been well received by the membership.
- c) Sunday AM ride – fair attendance due to poor weather conditions
- d) Sunday afternoon & Wednesday evening road rides have had better attendance.
- e) Wednesday evening easy ride have had good attendance and gives the easy riders an opportunity to mingle with the faster road riders prior to the ride.
- f) Thursday rides – there has been an increase in numbers which has made it more difficult to comply with the rules of the road for group riding. There will need to be some announcements to the group prior to leaving on a ride regarding riding in smaller groups.
- g) Slower riders – for those who cycle at a slower pace, they should be encouraged to try the Wednesday Easy Rider group. For those who choose to ride on a Thursday, they will need to ride at least 2 riders together at a similar pace.
- h) Rides & Weather – there needs to be a method of communicating changes with a ride to the members due to weather. Ride cancellation guideline in the past has been “If it is raining an hour before a ride and the forecast is for the rain to continue, then the ride is cancelled”. Each rider is responsible to check the weather before a ride. Deb Craven will check with the OCA on what their official guidelines are for ride cancellation. Art will put the club cancellation guideline on the mail chimp communication.

8. Website/Facebook:

- a) Upcoming cycling events in the area have been added to the website
- b) Deb C has been posting pictures of the FaceBook page of all the rides so far this year. The use of Drop Box is available to submit more pictures to her.

9. CANBIKE:

- a) CANBIKE 2 course was held April 22-24 at the Boys & Girls Club with all 9 participants successfully passing.
- b) The CANBIKE Instructor's course was held May 9 & 10 at the Boys & Girls Club with 5 participants. KCC now has 3 more members who are qualified instructors and Peterborough has 2 instructors.
- c) Andrew and Gunter were also successful at becoming Master Instructors.

10. Away Trips:

- a) Spring trip - June 14-16 in Ottawa; Hotel has been booked in Gatineau. All information has been distributed to the membership by Brian. As of now 19 have booked to go.

- b) Fall trip – September 20-22. Andrew recommended Gananoque as the fall destination. Art motioned to except Gananoque as the site for the fall trip and it was seconded by Mike. Andrew will send the information to Brian for distribution to the membership.

11. Community Advocacy Update:

- a) Rob and Art have met with Parks and Rec from CKL regarding the rail trail from Fenelon Falls. Although there is no \$ at this time for the rail trail, there is a plan in place once the funds are acquired.
- b) Andrew & Rob Will be attending the Kawartha Lakes Sports & Rec Council Coach for Life day on May 17th.
- c) The Physical Literacy symposium was held in Peterborough April 15 & 16. Deb S attended and Rob volunteered. It consisted of small workshops. Rob came across an excellent speaker from Share the Road, Justin Jones, who can be a potential speaker for this year's AGM.

12. Kawartha Lakes Classic Discussion:

- a) Sponsorship for the event is well underway. Deb Smith was able to secure \$1000 from Neissan is Lindsay and is following up with Esso Carwash.
- b) Parking for participants continues to be an issue but is being worked upon.
- c) *Volunteers* are required as safety riders who will be identifiable by a day glow cover over their bike helmet. Also required at sweeps and leaders.
- d) The routes for the ride have not be determined due to construction issues but will only have minor changes compared to last year.
- e) Brian McFadzen & Mike Chellow will again be asked to be car sweeps.
- f) Safety – Police will be available from 7am-11am to get cyclists safely on their routes. An EMS person will be on site. Spokes for Folks will setup a repair/support station.

13. Banquet:

- a) Date is set for Friday October 28th.
- b) With Gunter's departure from the executive, Art has reported that everything is setup at this time and will check on the cost.

14. Next Meeting – Monday, June 27th, 2016 at 6pm at Spokes for Folks. This will be a Pot Luck BBQ meeting.

Deb S motioned to end the meeting. Seconded by Mike. Carried.